

# School District of Manawa

## Board of Education Meeting Agenda

September 19, 2022



Google Meet joining information

Video call link: <https://meet.google.com/iek-xvvc-vcn>

Or dial: (US) +1 612-440-1406 PIN: 852 636 650#

1. Call to Order – President Reiersen – **7:00 p.m.** – MES Boardroom, 800 Beech Street  
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. District Showcase: None this month.
6. Presentations:
  - a. Summer School 2022 Report - Mrs. Johnson and Ms. Eck
7. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
8. Consent Agenda
  - a. Approve Minutes of August 15, August 18, August 24, and September 9, 2022 Board Meetings
  - b. Treasurer’s Report: Approve Expenditures & Receipts
  - c. Donations:
    - i. Zoetis, on August 10, 2022 for \$98.60 - Manawa FFA Chapter
    - ii. Manawa Lions Club on August 22, 2022 for \$400.00 (\$200.00 for elementary, \$200.00 for LWHS/MS) - Urgent Needs Fund
    - iii. Solarus on August 18, 2022 for \$2,200.00 - Partners in Education
    - iv. Sacred Heart Catholic Church donated school supplies: tissues, a huge box of glue sticks, 10 packs of loose leaf paper, 12-15 folders and about 1/2 dozen notebooks.
    - v. Manawa Lions Club donated school supplies from “Stuff the Bus”: Backpacks, 1/2 dozen water bottles, tissues, packs of pens and markers, mechanical pencils with refills, earbuds, calculators and notebooks.
  - d. Acknowledge resignation of special education paraprofessional
9. Any Item Removed from Consent Agenda
  - a.
  - b.

10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
11. Correspondence: None
12. District Administrator's Report:
  - a. Student Council Representative - Molli Riske
  - b. Legislative Update
  - c. Monthly Enrollment Update - None due to Third Friday in September Count
  - d. Curriculum Update
  - e. Wisconsin Joint Education Convention - January 18-20, 2023 in Milwaukee
  - f. NEOLA Policy or Administrative Guidelines Technical Changes
    - i. All Compliance Officer references have been changed from Dan Wolfgram to Abe El Manssouri.
13. School Operations Reports:
  - a. ES Principal / Special Education Director: Highlights - Included in Board Packet
  - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
  - a. Highlights - Included in Board Packet
  - b. Kobussen Transportation Report
15. Director's Reports:
  - a. District Reading Specialist: Highlights - Included in Board Packet
  - b. Technology Director: Highlights - Included in Board Packet
16. Board Comments:
  - a.
  - b.
17. Committee Reports:
  - a. Curriculum Committee (Hollman)
    - i. Review Summer School 2022 Report as Presented
    - ii. Consider Approval of Articulated English Classes as Presented
    - iii. Consider Endorsement of the Special Olympics Young Athletes Program as Presented
    - iv. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators
  - b. Finance Committee (Jepson)
    - i. Consider Endorsement of 2022-23 Fundraisers
    - ii. Consider Endorsement of the 2022-23 Salary and Stipend Guide
    - iii. Occupational Therapist Services for 2022-23 School Year
    - iv. Business Mileage Reimbursement Rate Increase
    - v. Monthly Financial Summary
    - vi. Estimated Equalized Valuation for SDM Municipalities
    - vii. Discussion and/or Endorsement of Financially Related KPIs

- c. Buildings & Grounds (Griffin)
  - i. Review Room Capacity per Fire Egress Code
  - ii. Review MS/HS Exterior Message Board Quotes
  - iii. Review MES Playground Inspection Report by Jodi L. Traas, Certified Playground Inspector of Aegis Corporation
  - iv. Consider Endorsement of MES Playground Improvement Plan Phase I
    - a. Removal of damaged/unsafe equipment
    - b. Excavation pricing
    - c. Wood chip price
    - d. Other
  - v. Consider Endorsement of Picnic Tables
    - 1. 1 ADA Hex Table per building
    - 2. 4 Standard Hex Tables per building
  - vi. Review and Endorse Hoffman Post-referendum Projects
    - 1. Site Lighting for MS/HS West Parking Lot (Northland Electric) - On order
    - 2. Auto Operator on Atrium Door (Mr. McGregor is actively working on this project with Tri City Glass and Door but no schedule has been set to complete the work.)
    - 3. Ag Animal Room Exhaust (Push button on/off versus HVAC Programming - Trane)
    - ~~4. Green Space Re-seed (Mr. Casey of Casey Landscaping indicates Sept. is prime time to get this work completed.)~~
  - vii. Discuss School Security Improvement or Enhancement
  - viii. Fisher Track is providing two signs for care of the rubberized surfacing
  - ix. Discuss covering over rubberized track where athletes walk or the lawnmower drives
  - x. No Buildings & Grounds Monthly Budget Summary
  - xi. Finalize Review of Key Performance Indicators
- d. Policy and Human Resources (Reierson)
  - i. Review of Policies and Administrative Guidelines
    - 1. PO 2416 - Student Privacy and Parental Access to Information and AG 2416 - Procedures for Inspection of Surveys Administered or Distributed to Students
    - 2. PO 9130 - Public Requests Suggestions or Complaints and AG 9130A - Procedures for Inspection of Instructional Materials
  - ii. Discussion of Wolf Pack Express
  - iii. Review PO5136 - Personal Communication Devices
  - iv. Review Fundraising Policies and Administrative Guideline
    - 1. PO5830 Student Fundraising
    - 2. PO6605 and AG6605 Crowdfunding
    - 3. PO9700.01 Advertising and Commercial Activities
  - v. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators

- vi. Plan and Schedule Support Staff Job Satisfaction Committee for the 2022-23 School Year - KPI IV. Engagement & Satisfaction

18. Unfinished Business: None

19. New Business:

- a. Review Room Capacity per Fire Egress Code
  - i. New room signs at both buildings with the room capacity noted will be ordered by the end of Semester 1.
- b. Consider Approval of National FFA Convention Overnight Field Trip as Presented
- c. Discuss Action Steps in MES Playground Inspection Report as Presented
- d. Consider Approval to Immediately Remove the Parallel Bars and Bench from the Playground, to Immediately Rectify the Head-Entrapment Areas and the Sharp Edges of Hardware Which Pose a Potential Safety Risk.
- e. Consider Approval to Purchase Ten (10) Picnic Tables (5 per building) with a Total Cost Not to Exceed \$15,000
- f. Consider Approval to Complete Agriculture Animal Room Exhaust Switch as Presented
- g. Consider Acceptance of the Summer School 2022 Report as Presented (See attachment 06a.)
- h. Consider Approval of Articulated English Classes as Presented
- i. Consider Approval of the Special Olympics Young Athletes Program as Presented
- j. Consider Approval of the 2022-23 Salary and Stipend Guide as Presented
- k. Discuss a Citizen Concern Regarding “Furries” as Presented
- l. Discuss Response Protocols Regarding the Threat of School Violence as Presented
  - i. What went well?
  - ii. What are the opportunities for improvement?

20. Next Meeting Dates:

- a. October 4, 2022 Policy & Human Resources Committee Meeting – 5:00 p.m. – MES Board Room (NEOLA Update)
- b. October 6, 2022 WASB Regional Meeting - 6:00 p.m. - Bridgewood Resort 1000 Cameron Way Neenah
- c. October 10, 2022 Policy and Human Resources Meeting with Support Staff – 3:30 p.m. – MES Board Room
- d. October 10, 2022 Finance Committee Meeting - 5:00 p.m. - MES Board Room
- e. October 17, 2022 Regular Board of Education Meeting – 7:00 p.m. – MES Board Room
- f. October 24, 2022 Annual Meeting - 7:00 p.m. - TBD
- g. Consider setting a Board/Administration work session to prioritize projects/purchases.

21. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

### 0167.3 - **PUBLIC COMMENT AT BOARD MEETINGS**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

#### **Agenda Item**

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

#### **Public Comment Section of the Meeting**

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;

2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.